

**THE MINUTES OF FARRINGDON PARISH COUNCIL ANNUAL PARISH MEETING REMOTE MEETING held on Tuesday 4<sup>th</sup> May 2021**

(This was followed by the Annual PC Meeting and the regular Parish Council Meeting)

The purpose of calling an Annual Parish Meeting is so that the Council can explain what it has been doing over the last year and it enables the electors to have their say on anything which they consider is important to the people of Farringdon parish. An elector may also make suggestions and comment on anything pertinent to the people of Farringdon. This will be welcomed and is the whole purpose of the meeting.

**Attendees**

*Chair: J Hutchings*

*Vice Chair: N Hodges*

*Parish Cllr.: B. Pearce*

*Parish Cllr.: A. Hill*

*Parish Cllr.: J. Chanot*

*Clerk: A. Sayers*

*No members of the public attended. County Councillors and District Councillors were also absent due to upcoming local elections*

***Annual Parish Meeting***

*Vice Chair N Hodges declared the meeting open at 7.15pm and gave a brief summary of the work the PC had undertaken during 2020/21. He emphasized the importance of everyone in the parish participating on the Neighbourhood Plan referendum on May 6<sup>th</sup> and also the election of a new police commissioner. Chair J Hutchings had technical difficulties and eventually joined the meeting at 7.25pm. He advised he would issue his Chairman's Report at the Annual Parish Council Meeting which follows the Annual Parish Meeting*

*Chair J. H closed meeting at 7.38pm*

*Parish Clerk*

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**THE MINUTES OF FARRINGDON PARISH COUNCIL ANNUAL PARISH COUNCIL REMOTE MEETING held on Tuesday 4<sup>th</sup> May 2021**

**(followed on after the Annual Parish Meeting ) Meeting opened at 7.40pm**

**1. Election of Chairman**

*Cllr N Hodges nominated Cllr J Hutchings as chair ,Cllr J Chanot seconded the nomination*

**2. Election of Vice Chairman**

*Cllr B Pearce nominated Cllr N Hodges as vice chair, Cllr J Hutchings seconded the nomination*

**3. Election of representatives to committees – Airport/HB/Crealy**

**Airport Committee –Cllr J Chanot**

**Hill Barton Liason Committee- Cllr J Hutchings**

**Greendale Committee- Cllr J Hutchings**

**Crealy Liason Committee- Cllr J Chanot**

**Bishops Clyst Traffic Group- Cllr B Pearce**

**4. Report from Chairman- Chair J H reported that during the Covid lockdown period the PC had continued to hold meetings via zoom. In addition to commenting on planning applications, the PC had repaired signposts, and followed through with the Neighbourhood Plan process. This was now in its final stage with the Farringdon Neighbourhood Plan Referendum to be held very soon on May 6<sup>th</sup>. He asked that as many parishioners as possible vote in the referendum. He thanked everyone on the parish council for their consistent support throughout the year.**

5. **Village Hall Report** – *The village hall had secured a grant of £10000 which had helped pay for an extra storage heater. There are also now funds to help pay for broadband and any unforeseen maintenance expenses.*  
*Chair closed meeting at 8.00pm*

Parish Clerk

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**THE MINUTES OF FARRINGDON PARISH COUNCIL PARISH MEETING REMOTE MEETING**  
**held on Tuesday 4<sup>th</sup> May 2021**

**( followed on after the Annual Parish Council Meeting)**

*Chair JH opened meeting at 8.00pm straight after Annual Parish Council Meeting*

1. **Attendees:** *Chair JH Vice Chair NH Cllr. BP Cllr. AH Cllr JC Clerk AS*
2. **Apologies of absence:** *District Councillors and County Councillors are in purdah till local elections are over .*
3. **Declarations of interest in items on the Agenda-** *none*
4. **Questions from the Public -** *none*
5. **PC to approve the minutes of the PC meeting 06/04/2021.** *The minutes of meeting 06/04/21 were approved by the PC. Clerk is to liase with Chair for wet signature.*
6. **Reports –** *none issued*
7. **Planning –**
  - a) **21/1037/FUL Applicant: Mr John Milford Clarendon Farm Farringdon EX5 2JE**  
**Proposal Construction of extension to existing barn. Location: Clarendon Farm Farringdon EX52JE** *The PC had no concerns*
  - b) **21/1131/VAR Applicant: Mercedes Benz South West , Mercedes Benz Exeter, Matford Park Road, Exeter EX2 8FD.****Proposal: Variation of condition No 2 (lighting hours) and condition 3 of planning permission ref: 20/0259/FUL**  
**Location: Mercedes Benz Unit 2, Jacks Way, Hill Barton Business Park, Clyst St Mary Exeter.** *The PC agreed the conditions are in place to protect the amenity of residents. They are entirely reasonable and in accordance with policy. There has been no change. The PC unanimously decided against their removal and has strong concerns regarding this application. This application should be refused.*
  - c) **21/1130/VAR Applicant: Mercedes Benz South West, Mercedes Benz of Exeter, Matford Park Road Exeter EX2 8FD****Proposal: Variation of condition No 3 (Lighting) and No. 4 (Operational Hours) of planning permission ref: 14/2650/FUL**  
**Location: Unit 2 Jacks Way Hill Barton Business Park Clyst St Mary Exeter Devon** *The PC agreed the conditions are in place to protect the amenity of residents. They are entirely reasonable and in accordance with policy. There has been no change. The PC unanimously decided against their removal and has strong concerns regarding this application. This application should be refused.*
  - d) **21/0920/FUL Applicant: Mr J Wilcocks Upham Farm Farringdon EX5 2HZ**  
**Proposal: Siting of six lodges to be used as tourist accommodation, construction of access track with parking bays and installation of free standing solar array. Location Upham Farm Farringdon .** *The PC had no concerns and agreed the business was in line with the policies of the Farringdon NP.*
8. **Parish Council Matters**
  - a. **Parishioner Concerns** *Concerns were raised by parishioners and parish councillors regarding possible air pollution. Some parishioners were reporting a heavy dust with particles of what appeared to be food waste. The PC agreed that a specialist air consultant should be contacted , who could evaluate the air for pollution. Councillors/clerk to liase.*
  - b. **Neighbourhood Plan Referendum May 6<sup>th</sup> 2021-** *The PC stated it was really important for parishioners to participate and vote on this*

**c. Any other Parish Council Matters** – *Flooding at Farringdon Cross continues to be a problem*

**9. Finance**

**a. latest bank statement and receipts received & payments – PC to review and approve**

*The Parish Council reviewed the latest bank statement 03/02/21 – 02/03/21 sheet number 389 – approved no concerns*

**b. Annual Return 2020/21- PC to review and approve.** *Clerk had been unable to liase with the internal auditor but assured the Parish Council that it would be brought before the PC for approval before 30 June 2021. Therefore this item is to be placed on the next meeting's agenda.*

**c. Any other financial matters** - *none*

**10. Any other business** - *none*

**11. Confirmation of next PC meeting** *The next PC meeting is required to be held in a public place as before the pandemic. Therefore the PC will meet in Farringdon Village Hall for the next meeting. The agreed date 16 June 2021*  
*Meeting closed at 8.35pm*

*Parish Clerk*

## THE MINUTES OF FARRINGDON PARISH COUNCIL REMOTE MEETING

Tuesday 06 April 2021

Chair JH opened meeting at 7.15pm

1 **Attendees** Chair J Hutchings Vice Chair N Hodges

Cllr B Pearce Cllr A Hill Parish Clerk A Sayers.

2. **Apologies of absence-** Cty Cllr R Bloxham, Cty Cllr S Randall-Johnson

3. **Declarations of interest** – none

4. **Questions from the Public** -. members of the public participated

5. **To confirm the Minutes of the PC meeting 14/01/2021**

PC approved the minutes of 14/01/21. (A wet signature is required so clerk is to liaise with chair and drop off to be signed as soon as possible after the meeting.)

6. **Planning –**

a) **21/0403/FUL - Greendale Farm Greendale Lane Clyst St Mary Exeter Proposal:**

**Demolition of existing barn, dairy and milking parlour; replacement single dwelling** The PC have no concerns re this application.

8. **Parish Council Matters**

a. **Parishioner Concerns-** Parishioners raised concerns re- smell, noise and the profile of the bund. The Environmental Health Officer is being contacted and the parish council will be kept informed.

b. **Neighbourhood Plan Referendum-** The voting on the NP is to take place with local elections on May 6<sup>th</sup>. The PC advised that it is important that as many parishioners as possible turn out to vote on the NP. Clerk to discuss with SG methods of advertising this to the parish.

c. **Co option of new parish councillor.** Parish Cllr. Angela Fletcher had submitted her resignation several weeks ago. The parish council thanked Angela for all her hard work and contribution to the parish council over several years. Notices of a vacancy had been advertised as required by statute, for 14 days. No applications for the position had been received other than from Mrs Jane Chanot. Therefore co option could take place. Chair JH proposed Mrs Jane Chanot to join the council, and this was seconded by Vice Chair NH thereby filling the vacancy. Jane was welcomed onto the parish council.

d. **Any other Parish Council Matters-** Cllr. J Chanot informed the PC that a section of the road near the cattery was in very poor condition. The PC advised that a photograph and exact location of the area would be needed. On receipt of this the clerk will forward to Helen Selby at Highways.

9. **Finance**

a. **latest bank statement and receipts received & payments – PC to review and approve**

The monthly bank statements were reviewed by the PC and approved.

Statement 03/01/21 – 02/02/21 (Sheet no. 388) reviewed by PC

	Paid Out	Paid In	Balance
02/12/20 Balance Carried Forward			£8,092.08
04/01/21 SO Payroll4Business	10.00		8,082.08
28/01/21 SO SAYERS S A	305.36		7,776.72
01/02/21 SO Payroll4Business	10.00		7,766.72
02/02/21 Balance Carried Forward			£7,766.72

The monthly bank statement was reviewed by the PC and approved.

Statement 03/02/21 – 02/03/20 (Sheet no. 389) reviewed by PC

	Paid Out	Paid In	Balance
02/02/21 Balance Carried Forward			£7,766.72

01/03/21 SO SAYERS S A	305.36	7,461.36
01/03/21 SO Payroll4Business	10.00	7,451.36
<b>02/03/21 Balance Carried Forward</b>		<b>£7,451.36</b>

**b. Any other financial matters** none

**10. Any other business** – clerk advised that she had received information from DALC stating that the law regarding remote parish council meetings was changing and after May 7<sup>th</sup> the PC would need to go back to meeting at the VH albeit Social Distance/Covid regulations still required. The PC agreed it would be best if the Annual Parish Meeting and the Annual PC Meeting could take place before this date. The next meeting date for these and the regular PC meeting is to be on May 4<sup>th</sup> via zoom.. Cllr NH to liase with clerk re zoom details.

**11. Confirmation of next PC meeting** - May 4<sup>th</sup> 2021 Chair closed meeting 8.35pm

**Parish Clerk**

# THE MINUTES OF FARRINGDON PARISH COUNCIL REMOTE MEETING

Wednesday 14 January 2021

*Chair JH opened meeting at 7.15pm*

**1 Attendees** *Chair J Hutchings Vice Chair N Hodges*

*Cllr B Pearce Cllr A Fletcher Cllr A. Hill Parish Clerk A Sayers.*

*Cty. Cllr S Randall- Johnson*

**4. Apologies of absence-** *Cty Cllr R Bloxham, Dtrct Councillors: E. Rylance, S Chamberlain*

**5. Declarations of interest –** *PC Councillor B Pearce Pecuniary Interest*

*planning 6b 20/2297/MFUL*

**4. Questions from the Public** *-.one member of the public participated*

**5. To confirm the Minutes of the PC meeting 28/10/2020**

*PC approved the minutes of 28/10/20. (A wet signature is required so clerk is to liase with chair and drop off to be signed as soon as possible after the meeting.)*

**6. Planning –**

**a) Update on planning applications-** *no updates discussed*

**b) 20/2297/MFUL Proposal: Change of use of land from agricultural to vehicle storage associated with the existing Mercedes Benz operations at Hill Barton Business Park with proposed access and landscaping arrangements , drainage basin and the installation of security fencing and lighting.** *Cllr B Pearce was not allowed to participate in the PC decision making process.(mute)*

*The PC reviewed the application. It was agreed that the land is designated in the statutory development plan “as countryside” and therefore subject to Strategy 7 of the East Devon Local Plan. This states “Development in the countryside will only be permitted where it is in accordance with a specific Local or Neighbourhood Plan policy that explicitly permits such development and whether it would harm the distinctive , landscape amenity and environmental qualities within which is located....”*

*Neither the adopted Local Plan nor the adopted EDDC Villages Plan indicate that such a development proposal on the land in question is permissible. The planning statement fails to make mention of the Farringdon Neighbourhood Plan which is close to being “made”. Policy Farr 6 of the NP makes clear development proposals leading to “the outward expansion of the site of HB as defined in the Villages Plan are not supported. The PC unanimously agreed this application should be refused and a full written response submitted. EDDC must give attention to all the valid planning objections there are to the development taking place.*

**7. Parish Council Matters**

**a. Parishioner Concerns-** *culvert blocked at corner of Parsonage Lane causing severe flooding. Chair JH is going to contact EDDC/DCC and request inspection.*

**b. Neighbourhood Plan update-** *The examiner has now issued his report with recommendations made. The report will now be reviewed by EDDC. The next step of the process is once EDDC have agreed the changes to text, then the NP goes forward to EDDC.*

**c. Road Repairs-** *some minor lanes in Farringdon are in need of attention. It was suggested feed back from the community as to what areas parishioners think are in a poor state should be submitted back to the PC via the clerk. Notice to be placed in the Flyer.*

**d. Clyst Valley Regional Masterplan – closing date 7 January.** *Vice Chair NH advised that he had read this plan and it had a lot to commend it and was very much in line with the Farringdon NP. The PC agreed to submit a comment of support for the project and request being informed of its progress.*

**e. Any other Parish Council Matters –** *Report from County Councillors RB and SRJ had been reviewed by the PC. Key points include DCC has advised of a council tax increase of 2% and this will trigger the need for a referendum. Social Care grants will continue next year. The National Living Wage will increase this year by 2.2% to £8.91 per hour.*

## 8. Finance

### a. latest bank statement and receipts received & payments – PC to review and approve

*Expenditure (statements 385&386)*

**2/10/20 Opening Balance** **£10,311.00**

*Payments*

SAS x 2 £305.36 610.72

Payroll4business 50.00

Earth Anchors (noticeboards x 2) 1,102.84

R. Hutchings (installation ) 150.00

**2/12/20 Closing Balance** **£8,397.44**

*The monthly bank statement was reviewed by the PC and approved.*

*Statement 03/12/20 – 02/01/20 (Sheet no. 387) reviewed by PC*

	<i>Paid Out</i>	<i>Paid In</i>	<i>Balance</i>
<b>02/12/20 Balance Carried Forward</b>			<b>£8,397.44</b>
29/12/20 SO SAYERS S A	305.36		8,092.08
<b>02/01/21 Balance Carried Forward</b>			<b>£8,092.08</b>

### b. Precept to be finalized

*Farringdon PC agreed the precept for 2021/22 as below*

Expenditure 21/22	
Insurance	490.00
Village Hall Costs	150.00
Professional Fees	2000.00
Clerk's salary & expenses	3700.00
Payroll 4 Business	140.00
Internal Audit	100.00
DAPC Subs	80.00
Verges/Lane/Maintenance/minor road repairs/sign repairs	400.00
PCC Church Donation	200.00
Sub Total	7260.00

9. **Any other business** - none
10. **Confirmation of next PC meeting** - The next PC meeting is to be advised in due course. Chair closed meeting at 8.45pm

Parish Clerk

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## THE MINUTES OF FARRINGTON PARISH COUNCIL REMOTE MEETING

Wednesday 28 October 2020

Chair JH opened meeting at 7.30pm

1. **Attendees** Chair J Hutchings Vice Chair N Hodges  
Cllr B Pearce Parish Clerk A Sayers. District Cllr S Chamberlain  
Cty. Cllr. R Bloxham, Cty. Cllr. S Randall-Johnson
2. **Apologies of absence-** Cllr. A Fletcher sent apologies unable to attend due to Personal family commitment organized prior to confirmation of pc meeting.
3. **Declarations of interest in items on the Agenda Held 7.30pm** – none
4. **Questions from the Public** -.one member of the public participated
5. **To confirm the Minutes of the PC meeting 19/08/2020**  
PC approved the minutes . A wet signature is required so clerk is to liase with chair and drop off to be signed
6. **Planning –**
  - a) **20/2033/FUL Proposal: Erection of a timber single storey granny annexe for ancillary use to the main dwelling. Location: Broadway View Farringdon EX5 2HU Applicant: Ms K Twidle Broadway View Farringdon EX5 2HU**  
The PC reviewed the application and unanimously agreed no concerns
  - b) **County Matter Planning Application Extensions and alterations to the existing waste processing facility and combined heat and power plant at Unit 8, Stuart Way, Hill Barton Business Park, Exeter, EX5 1DR . Applicant: Brooke Energy Engineering Ltd , Mr G Brooke, Jewells Farm, Hemyock, Cullompton, EX15 3PX**  
The PC reviewed this application Several concerns were raised.
    - The height of the building and outlet stack have increased substantially. The PC raised concerns about the visual impact particularly towards Denbow
    - Noise reduction is important as noise is an ongoing concern
    - Still awaiting information from EDDC EH officer re the large fire at Brookes Energy (the applicant) It would have been helpful to have had this information before reviewing the application.
    - The PC would like to see the EDDC EH officer report on this application before submitting final comment
    - The PC are considering requesting a site visit- councillors to contact clerk if they wish to proceed with this request.-
7. **Parish Council Matters**
  - a. **Co-Option of new parish councillor**  
The PC welcomed Antony Hill to the parish council. Antony has lived in the parish for over 3 years. He was proposed by chair J H and seconded by vice chair N H. Clerk is to liase and organize for all relevant forms to be completed and submitted to EDDC within timescale required. Farringdon PC now has its full complement of parish councillors once again.



**b. Neighbourhood Plan update** Regulation 16 EDDC consultation has now closed and EDDC comments on the plan are positive. The PC look forward to the final stages of the NP process and the NP going forward for examination.

**c. Noticeboard Update** – The new noticeboard has arrived and as soon as the weather improves will be erected

**d. Parishioner Concerns** – A resident contacted the PC to advise that a gate was locked preventing access to a public right of way. Clerk to contact DCC Richard Spurway Public Health to advise.

- Sean Davey to be contacted re small road repairs – clerk to action

**e. Any other Parish Council Matters**

The PC resolved to try to schedule the next parish council meeting to be held on Tuesday night at 8.30pm in order that all parish councillors will be able to attend. Wednesday nights are proving difficult for some councillors with family commitments

**8. Finance**

**a. latest bank statement and receipts received & payments – PC to review and approve**

The monthly bank statement was reviewed by the PC and approved.

Statement 03/08/20 – 02/09/20 (Sheet no. 383) reviewed by PC

	Paid Out	Paid In	Balance
<b>02/08/20 BALANCE CARRIED FORWARD</b>			<b>£8,366.06</b>
03/08/20 PAYROLL 4 BUSINESS	10.00		8,356.06
07/08/20 GWShelter Ltd. S1-240	355.14		8,000.92
24/08/20 Mrs S A Sayers expenses pc	35.20		7,965.72
28/08/20 SO SAYERS S A	305.36		£7,660.36
01/09/20 CR EAST DEVON DC		3,016.00	
01/09/20 PAYROLL 4 BUSINESS	10.00		£10,666.36
<b>02/09/20 BALANCE CARRIED FORWARD</b>			<b>£10,666.36</b>

The monthly bank statement was reviewed by the PC and approved.

Statement 03/09/20 – 02/10/20 (Sheet no. 384) reviewed by PC

	Paid Out	Paid In	Balance
<b>02/09/20 BALANCE CARRIED FORWARD</b>			<b>£10,666.36</b>
17/09/20 BP Jane Clerk Internal Auditor	40.00		10,626.36
28/09/20 SO SAYERS S A	305.36		10,321.00
01/09/20 PAYROLL 4 BUSINESS	10.00		10,311.00
<b>02/08/20 BALANCE CARRIED FORWARD</b>			<b>£10,311.00</b>

**9. Any other business** None

**10. Confirmation of next PC meeting**

It was agreed that the next parish council meeting will be called on receipt of new planning applications or other urgent business. To be advised.

Chair closed meeting at 8.45pm

Parish Clerk

# THE MINUTES OF FARRINGDON PARISH COUNCIL REMOTE MEETING

Wednesday 19 August 2020

Chair JH opened meeting at 7.35pm

3. **Attendees** Chair J Hutchings Vice Chair N Hodges  
Cllr B Pearce Cllr A Fletcher Parish Clerk A Sayers. District Cllr E Rylance  
Cty. Cllr. R Bloxham
2. **Apologies of absence-** none
3. **Declarations of interest in items on the Agenda Held 7.30pm** – none
4. **Questions from the Public** -one member of the public participated
5. **To confirm the Minutes of the PC meetings 16/06/20 & 21/07/20**  
PC approved the minutes . A wet signature is required so clerk is to liase with chair  
and drop off to be signed
6. **Planning –**
  - a)20/1548/TRE Proposal: G1 consisting of 3 sycamores – removal of one Sycamore and  
veteranisation of two sycamores. A pre-app site meeting with EDDC Tree Officer A.  
Jeans has taken place and works agreed. Location: The Walled Garden Farringdon  
Exeter EX5 2JA. Applicant : Eileen Dutt The Walled Garden Farringdon EX5 2JA PC had  
no concerns
  - b) 20/1449/FUL Proposal: Conversion and alteration of ground floor of agricultural  
building to create 2 bedroom flats. Location : The Rowans, Sidmouth Road, Clyst St  
Mary Exeter EX5 1 DR Applicant : Mr R G Down, C/O Quiet Waters Atherington  
Umberleigh EX37 9HZ PC had no concerns
7. **Parish Council Matters**
  - a. **Neighbourhood Plan update.** Clerk confirmed that EDDC had commenced  
Regulation 16 Consultation of the NP process as required.
  - b. **Noticeboard Update** Clerk confirmed it had been ordered but the lead time was about 5  
weeks. Delivery date confirmation had been requested which she will advise as soon as this is  
received
  - b. **Any other Parish Council Matters**
    - The PC raised concern about the recent large fire at Brook Energy. In particular concerns  
were raised over the storage of wood. The Environmental Health Officer at EDDC had been  
contacted as to whether any regulations had been breached. The PC understood that a  
condition placed in 2018 existed which restricted only small amounts of wood storage .  
Farringdon residents along the A3052 were without water and electricity as a consequence.  
Residents were very concerned. EH at EDDC to be contacted for further info.
    - clerk raised the matter of the sign post at Farringdon Cross which was badly in need of repair  
and re painting. The PC agreed that quotes should be sought on repairing this
8. **Finance**
  - a. **Latest HSBC bank statement showing receipts received & payments – PC  
to review and approve**  
The monthly bank statement was reviewed by the PC and approved.  
Statement 03/06/20 – 02/07/20 (Sheet no. 381) reviewed by PC

	Paid Out	Paid In	Balance
<b>02/06/20 BALANCE CARRIED FORWARD</b>			<b>£7,732.78</b>
28/05/20 SO SAYERS S A	305.36		£7,427.42
01/06/20 PAYROLL 4 BUSINESS	10.00		£7,417.42
02/07/20 DevonCC (Noticeboard grant)		£1,254.00	£8,671.42
<b>02/06/20 BALANCE CARRIED FORWARD</b>			<b>£8,671.42</b>

The monthly bank statement was reviewed by the PC and approved.

Statement 03/07/20 – 02/08/20 (Sheet no. 382) reviewed by PC

	Paid Out	Paid In	Balance
<b>02/07/20 BALANCE CARRIED FORWARD</b>			<b>£8,671.42</b>
28/07/20 SO SAYERS S A	305.36		£8,366.06
<b>02/08/20 BALANCE CARRIED FORWARD</b>			<b>£8,366.06</b>

**b. Annual Return 2019/20 – Internal Audit completed** Clerk advised that this year a new internal auditor Jane Clarke, ( recommended by Aylesbeare PC) had undertaken the internal audit. This has now been completed and the statutory notice issued to the noticeboards and the pc page of the village website.

**9. Any other business**

- 10. If possible confirmation of next PC meeting** - Cllr. A Fletcher requested that PC meetings return to Tuesday nights as she had other commitments. Cllr N Hodges advised that Tuesdays are sometimes difficult for him but he should be available from 8.30pm. It was agreed that the next date should be scheduled as soon as the clerk had received further planning applications for consultation unless matters arose requiring the PC to hold a meeting.

Chair closed meeting

Parish Clerk

**THE MINUTES OF EXTRA ORDINARY FARRINGDON PARISH COUNCIL  
REMOTE MEETING**

**Held 8.00pm Tuesday 21 July 2020**

*Chair J Hutchings opened meeting at 8.05pm*

**1 Attendees**

*Chair J Hutchings, Vice Chair N Hodges, Cllr A Fletcher Cllr B Pearce,  
Parish Clerk A Sayers.*

**2. Apologies of absence- none**

**3. Declarations of interest in items on the Agenda- none**

**4. To approve the submission of the Neighbourhood Plan**

*The parish council were asked to approve the submission of the Neighbourhood Plan to EDDC. No amendments were raised. The parish council unanimously approved the motion. Thanks were given to all those involved, for their hard work in producing the NP ready for submission to EDDC. Clerk to action.*

*Chair closed meeting closed at 8.20pm*

*Parish Clerk*

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**THE MINUTES OF FARRINGDON PARISH COUNCIL REMOTE MEETING**

**Held 8.00pm Tuesday 16 June 2020**

**4. Attendees** *Chair JH opened meeting at 8.00pm Vice Chair N Hodges  
Cllr B Pearce Cllr A Fletcher Parish Clerk A Sayers. District Cllr E Rylance District Cllr M  
Howe Cty Cllr S Randall-Johnson*

**2. Apologies of absence- Cty. Cllr. R Bloxham**

**3 Declarations of interest in items on the Agenda- clerk AS declared an interest in  
Planning 6a**

**4 Questions from the Public -.one member of the public participated**

**5. Reports –**

*- Cty Cllr SR advised that she and Cty Cllr R B had been emailing reports on different  
aspects of the Covid crisis. The PC thanked her for the regular up to date  
information.*

*- District Cllr E Rylance advised that there had been major changes to EDDC  
regarding change of personnel and that further information would be available soon.*

**6. Report from Chair - Chair advised due to covid19 all Liason Meetings had been  
cancelled consequently no reports submitted**

**7. To confirm the Minutes of the PC meeting 18/02/2020 PC approved the minutes  
A wet signature is required so clerk is to liase with chair and drop off to be signed.**

**8. Planning –**

**a. 20/1012/FUL Proposal: Construction of detached timber car port with photovoltaic  
panels on roof Location: Glebe House Farringdon EX5 2HY Applicant: Mr & Mrs A  
Sayers Glebe House Farringdon EX5 2HY**

*Farringdon PC No Concerns*

**b. 20/0911/FUL Proposal: Portal framed agricultural building for the storage of straw hay  
feed agricultural machinery Location: Rosamund Ford Farm Perkins Village EX5 2JG  
Applicant: Mr Steven Slade Rosamondford Farm Perkins Village EX5 2JG**

*Farringdon PC No Concerns providing the use remains agricultural*

**c. 20/1048/FUL Proposal: Construction of single storey extension to rear of existing  
double garage with side link to summer house and to main house with new elevational  
treatment to front of main house, creation of annexe Location: East Clyst The Drive  
Farringdon EX5 2JD Applicant: Mrs Jane Green East Clyst House The Drive Farringdon  
EX5 2JD**

*Farringdon PC No Concerns*

**d. 20/0769/FUL Proposal: Construction of a single storey front side and rear extension, front and rear dormer window with terrace and front porch. Provision of cladding to main house. Location: Woodlands Withen Lane Farringdon EX5 2JH Applicant: Mr & Mrs Abbott Woodlands Withen Lane Farringdon EX5 2JH**

*Farringdon PC No Concerns*

**e. 20/0926/FUL Proposal: conversion of garage with extension to create an auxiliary use Location: Waldrons Farm Sidmouth Road Farringdon . Applicant: Mr J Fitton Waldrons Farm Sidmouth Road Farringdon**

*Farringdon PC No Concerns*

## **7. Parish Council Matters**

**a. Neighbourhood Plan update – NP Reg 14 Consultation still open. Closing date 29 June 2020**

**b. Farringdon Road Sign-update** *Email from Helen Selby Highways advises installation date August/September 2020*

**c. Request to restore unmarked lane name – further information sought. PC had no objections in principle for “Rectory Lane” to be reinstated.**

**d. Any other Parish Council Matters –no other PC matters raised**

## **8. Finance**

**a. Latest HSBC bank statement showing receipts received & payments – PC to review and approve**

*The monthly bank statement was reviewed by the PC and approved.*

*Statement 03/05/20 – 02/06/20 (Sheet no. 380) reviewed by PC*

	Paid Out	Paid In	Balance
<b>02/05/20 BALANCE CARRIED FORWARD</b>			<b>£8,589.33</b>
06/05/20 BP DALC	79.34		£8,509.99
28/05/20 SO SAYERS S A	305.36		£8,204.63
01/06/20 PAYROLL 4 BUSINESS	10.00		
BP A J GALLAGHER			
(Insurance) 4148981	461.85		£7,732.78
<b>02/06/20 BALANCE CARRIED FORWARD</b>			<b>£7,732.78</b>

**b. Annual Return 2019/20 – PC to review and approve**

*The PC reviewed Annual Return 2019/20*

*-i Certificate of Exemption P3 2019/20– PC approved\**

*-ii Section 1 Annual Governance Statement 2019/20– PC approved\**

*-iii Section 2 Accounting Statements 2019/20 – PC Approved\**

*\* For the above “wet” signatures are required from the chair. This was not possible at the remote meeting. The chair signature will take place as soon as possible after the PC meeting. This will be on a different date. Clerk had checked this matter with DALC and Covid Legislation permits this. PC approved procedure*

**c. Quotations for bus shelter repair – Clerk advised that so far only one quotation had been received. This was from GWShelter Solutions for £295.95. Chair JH advised he would contact Exeter Glass to see if they would quote.**

**9. Any other business – none**

**10. If possible confirmation of next PC meeting** *The PC agreed not to set a date but for the clerk to advise when in receipt of planning applications requiring comment. Chair closed remote meeting at 9.35pm*

*Parish Clerk*